



PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL
ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU

1455 rue Jean-Paul-Riopelle
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Minutes of the Governing Board meeting held on Tuesday, January 23, 2024, at school.

Present: Nathalie Rollin (Principal), Chantal Roberge (Vice-Principal), Gabriel Hébert-Rouillier (Parent), Edith Bernard-Viens (Parent), Franco Pellicciotti (Parent), Isabelle Doiron (Parent), Stephanie Bergeron (Parent), Annie Audet (Teacher), Christina Ayers (Teacher), Amy Beauchamp (Teacher), Melanie Mongeau (Teacher), Ashley Stone (Support Staff).

Absent: Stephanie Moram (Parent), Mark Amaral (Parent Alternate), Karine Gauthier (Parent Alternate), Claudia DiPaola (Daycare).

1. **Opening of the meeting and verification of quorum:** Quorum was confirmed and the meeting started at 18:33. Gabriel Hébert-Rouillier welcomes all members.
2. **Adoption of the agenda:** The following points are to be added to the agenda:
 - 7.7. Dates of Future Meetings
 - 7.8. Consultation Program of Studies for High School

G.B.01-23-2024-29: Motion to adopt the agenda of the January 23, 2024 meeting made by Annie Audet and seconded by Christina Ayers.

All in Favour

Carried UNANIMOUSLY

3. **Approval of the minutes November 29, 2023:**

G.B.01-23-2024-30: Motion to approve the minutes of the meeting of November 29, 2023 made by Franco Pellicciotti and seconded by Amy Beauchamp.

All in Favour

Carried UNANIMOUSLY

4. **Question Period for the Public:**

- No questions.

5. **Business Arising:**

5.1. Follow-up regarding the Catering Service: Mrs. Rollin reminds everyone that this issue was discussed at last meeting. Questions remained, therefore, this topic was brought back to the table. Mrs Rollin met with Isabelle Doiron to discuss the school board's healthy eating policy and the Ministry of Education's policy framework, as well as with Ms. Donna from Tetidoch to get answers to some questions. Mrs. Rollin reminds all GB members, that the choosing the catering service for the school is not usually a decision made by GB, but rather by the principal. However, GB is consulted. Mrs. Rollin suggests



to have a vote by secret ballot at one of our upcoming GB meetings, after presentations by possible caterers. This should happen in February or March. Mrs. Rollin presents the questions and answers from her meeting with Ms. Donna. Mrs. Rollin suggests to form a sub-committee for this topic, in order to avoid lengthy discussion at GB. This sub-committee would also create a survey for parents. Anybody interested in joining this sub-committee, please stay back after this meeting.

Again, Mrs. Rollin reminds all GB members that they are elected to represent the whole PETES community, not just their own interests.

G.B.01-23-2024-31: Motion to form a sub-committee regarding the Catering Service offered at PETES made by Franco Pellicciotti and seconded by Christina Ayers.

All in Favour

Carried UNANIMOUSLY

5.2. Educational Project: Mrs. Rollin brings back page 14 of the Educational Project, specifically the change that was made at our last meeting. She suggests that we add that a sub-committee was created. This would be an amendment to the already approved Educational Project. Does the GB want to make this amendment?

G.B.01-23-2024-32: Motion to add the creation of a sub-committee to discuss the nutritional policy of PETES to page 14 of the Educational Project made by Franco Pellicciotti and seconded by Christina Ayers.

All in Favour

Carried UNANIMOUSLY

6. Reports:

6.1. Principal: Mrs. Rollin presents the following:

- Week of December 18th: Theme Days. Every day of the last week before the Christmas Break had a different festive theme.
- December 18th: Pre-K Family Breakfast. Part of the PreK program are different activities to which parents are invited to. The next one will be on February 19th, where parents will get to play board games with their PreK children and their classmates.
- December 20th: Choir Shows.
- December 22nd: Snack with the Grinch, as organized by the PPO. Mrs. Rollin would like to point out that the PPO parents helped out all day at school. The Grinch visited in the morning.
- This Week: Re-registrations for next year have started, as well as the registration period for new students. Admin already had to prepare the school org plan for next year, since the school board is already working on staffing for next year.
- January 26th: Vaccinations for Grade 4 students.



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- January 29th to February 9th: Bus Safety Campaign
- Bell Helicopter has chosen PETES for their annual Bike Ride fundraiser. The only thing they ask of us is to participate in the Energy Cube Campaign, which our phys. Ed. teachers have already planned. Reps from Bell will come to present this fundraiser to all students during an assembly.
- February 28th: Grades 1 to 6 will go to Mt. Avila for a day of tubing/skiing.
- Preschool will have their own field trips in February – Cosmodome and Megamaze.
- Plan de Rattrapage: PETES has received \$39,000 from the government to support students who could benefit from some extra support. Mrs. Rollin is working on a plan, and parents of selected students will receive a letter.

6.2. Chairperson:

- No report. The principal has already presented everything.

6.3. Daycare: Since Claudia Di Paola is not working in Daycare any longer, Anita Burri will attend GB meetings as of February.

6.4. Teachers:

- The cleanliness of the school is a big concern.
- Cycle 2 students went on a field trip to the Bell Centre. They loved it.
- Tomorrow: The PETES hockey team will participate in a tournament.

6.5. Parents' Committee:

- A new commissioner has been elected.

6.6. PPO: Chantal Roberge presents the PPO report. The following was discussed.

- Grade 4 vaccinations – Volunteers needed.
- Staff Appreciation Week
- Book Fair – Volunteers needed
- End of Year – Reservation of Ice Cream Truck and Bouncy Castles
- Used Clothing Sale went very well. PPO would like to hold another sale during Parent-Teacher Interviews in February, same night as the Book Fair.



7. **New Business:**

7.1. 2024-2025 Subject-Time Allocation: Mrs. Rollin presents the document to GB. STA was discussed at Staff Meeting, and then at TC. Teachers voted 100% in favour of STA. The only change is in Cycle 1, they will have Drama instead of Dance. The ERC program will be replaced by Culture and Citizenship Quebec.

G.B.01-23-2024-33: Motion to approve the Subject-Time Allocation 2024-2025, as presented, made by Amy Beauchamp and seconded by Edith Bernard-Viens.

All in Favour

Carried UNANIMOUSLY

7.2. Budget Building Consultation: All GB members are given a paper copy of the document. Mrs. Rollin goes through the questions one-by-one, while Mrs. Roberge completes the online survey, once each point was discussed and answers decided on. The completed survey will be looked at by the school board's Resource Allocation Committee (RAC). RAC will then present their proposal to the Council of Commissioners.

7.3. GB Internal Rules: Mrs. Rollin would like to add the following point regarding the cancellation of a meeting to the Internal Rules.

- 2.4. Cancellation of a regular meeting.
- "The Chairperson, in collaboration with the principal, may cancel a regularly-scheduled meeting if there is insufficient business to discuss, or if quorum will not be reached."

G.B.01-23-2024-34: Motion to approve the addition of 2.4. to the GB Internal Rules made by Annie Audet and seconded by Amy Beauchamp.

All in Favour

Carried UNANIMOUSLY

7.4. Field Trips: Shannon Lemm would like to take the Leadership students to the Arundel Nature Centre on February 22, 2024. There will be no charge to the students nor the school, since the bus will be covered by the school board, and there is no cost for Arundel.

G.B.01-23-2024-35: Motion to approve the Leadership field trip to Arundel on February 22, 2024, at no cost to the students, made by Amy Beauchamp and seconded by Franco Pellicciotti.

All in Favour

Carried UNANIMOUSLY



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7.5. Rentals: Karaté Sportif would like to rent our gym for another 8-week session on Mondays, after school, at the same price as the Fall session.

G.B.01-23-2024-36: Motion to approve the after-school rental of the gym by Karaté Sportif, for 8 weeks, made by Amy Beauchamp and seconded by Christina Ayers.

Mrs. Rollin and Mrs. Roberge are working on the contract for the summer rental by Académie Arts + Sport. They will present the contract at the next meeting.

7.6. GB Workshop on February 20, 2024: An email with more information will be sent to all GB members very soon.

7.7. Dates: Please see below the dates for the meetings for the remainder of the school year. All meetings will start at 18:30.

February 27, 2024
March 26, 2024
April 30, 2024
June 4, 2024

7.8. Consultation Program of Studies for High School: Mrs. Rollin just received this document. GB is asked to consult on the programs for high school. Mrs. Rollin will send the document to all GB members. Gabriel Hébert-Rouillier will send feedback to the school board.

8. Question Period:

- No questions

9. Varia:

- None

10. Adjournment:

G.B.01-23-2024-37: Motion to adjourn the meeting of January 23, 2024 made at 18:25 by Franco Pellicciotti and seconded by Amy Beauchamp.

All in Favour

Carried UNANIMOUSLY