



**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL
ÉCOLE PRIMAIRE PIERRE-ELLIOTT-TRUDEAU**

1455 rue Jean-Paul-Riopelle
Blainville, QC J7C 5V4
Tel : 450.621.7606
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Minutes of the Governing Board meeting held on Wednesday, February 18, 2026, at 6:00pm at school.

Present: Melissa Rioux (Principal), Claudia Golla (Support Staff), Gabriel Hébert-Rouillier (Parent), Edith Bernard-Viens (Parent), Annie Audet (Teacher), Amy Beauchamp (Teacher), Amanda Ellinor (Teacher), Samantha Bracci (Parent), Sonia Pacheco (Daycare), Kathleen Deckert (Parent), Carrie-Ann Novinsky (Teacher), Christine Boivin (Alternate Replacement)

Absent: Sandra Colletti (Vice-Principal)
Adriano Occhialini (Parent),
Fanny Denis (Parent),
Tania Da Costa (Secretary)

1. Welcome/Verification of Quorum: Quorum was confirmed, and the meeting started at 6:00 pm.

2. Additions/Adoption of the Agenda: It was proposed to add the following item to the agenda:

12.3: Voiles en Voiles Field Trip

G.B. 2-18-2026-01: Motion to approve agenda of February 18, 2026, meeting, made by Claudia Golla and seconded by Samantha Bracci.

All in Favour

Carried UNANIMOUSLY

3. Recognition of Visitors

- None

4. Land of Acknowledgement: A land acknowledgment was read.

5. Approval of Minutes:

5.1. January 21, 2026: A few changes were made.

G.B. 2-18-2026-02: Motion to approve the minutes of January 21, 2026, with discussed changes made by Claudia Golla and seconded by Samantha Bracci.

10 in favour
1 abstention

Motion CARRIED



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6. E-votes:

6.1. None

7. Business Arising:

7.1. School Donation-Fundraising Policy: Miss Amanda Ellinor created a detailed timeline of fundraising activities held at Pierre Elliott Trudeau Elementary School. The fundraisers were organized and categorized for clarity:

- Yellow indicates PPO fundraisers.
- Green indicates Grad-related fundraisers.
- Blue indicates fundraisers supporting various causes.

September:

- Terry Fox Run – Terry Fox Foundation Donations
- TCBY sale - PPO

October:

- Halloween – Cedars CanSupport (donation and bake sale)
- Chocolate Sale – PPO
- TCBY sale - PPO

November:

- Clothing Sale – PPO
- Crazy Hat Day – GRAD fundraiser
- TCBY sale - PPO

December:

- Moisson Laurentides (food collection and donations)
- Santa and the Grinch take over PETES event – PPO (raffle & Bake sale)
- Choir Show – Cedars Cansupport donations & Bake Sale by PPO



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- TCBY sale - PPO

January:

- Grad Fundraiser – Copy Cat Day
- Leadership Homeless initiative – donations of hygiene products

February:

- Portfolio Night Bake Sale and Clothing Sale – PPO

March:

- Pizza Night – GRAD fundraiser
- Used Book Sale – GRAD Fundraiser

April:

- Freezie Sale – GRAD fundraiser

May:

- Freezie Sale – GRAD fundraiser
- School Carnival Night – PPO
- Denim Day – Cure Foundation

June:

- Crazy Hair Day – Donations for Leucan
- Freezie Sale – GRAD fundraiser
- Choir Show – Cedars CanSupport donations & Bake Sale by PPO

The categorized timeline was reviewed and discussed.

7.2. Governing Board Training: Next link will be sent. A lot of parents expressed interest.



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8. New Business:

8.1. Subject Time Allocation: Miss Rioux presented the Subject Time Allocation for the current school year. The current allocation model has remained consistent for several years and continues to effectively support student achievement and balanced bilingual development.

Instructional time is distributed as follows: 80% English instruction and 20% French instruction. It was noted that many students enter the school primarily French-speaking. The current model allows students to further develop strong English literacy skills while maintaining and strengthening their French language proficiency.

Students continue to use French regularly in social settings and in daily interactions with peers, which supports ongoing fluency and confidence. Classroom observations indicate that students remain comfortable communicating in French and can engage meaningfully with their teachers.

It was also highlighted that staff members actively engage in ongoing professional development to enhance instructional practices and ensure continued success for students in both languages.

G.B. 2-18-2026-03: Motion to approve the Subject Time Allocation as presented, made by Edith Bernard-Viens and seconded by Annie Audet.

All in Favour

Carried UNANIMOUSLY

8.2. Criteria School Principal: The Governing Board emphasized the importance of professional engagement and a mission-driven leadership style. The Board values a principal who is committed to collaboration and contributing meaningfully to the school's long-term vision.

G.B. 2-18-2026-04: Motion to approve the criteria for a strong school principal made by Edith Bernard-Viens and seconded by Carrie-Ann Novinsky

9. Reports:

9.1. Chairperson: Chair will send dates of Parent Committee meetings.

9.2. Principal:

- Term 2 concluded on February 13. Honor Roll certificates for Academic Excellence will be presented during the March Assembly, scheduled for March 10. Student assemblies were



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held on February 11, with a focus on creativity. The theme for the month of February is perseverance.

- Pink Shirt Day will take place on February 25. We are pleased to share that all students will receive a t-shirt in support of taking a stand against bullying. On that day, we will also welcome guest speaker Agente Alexandra Morin, who will address students on the topic of bullying. In addition, our choir students will perform a special song in recognition of the day.
- “I Love to Read” Week will be held during the week of March 23.
- The Leadership group will be participating in a field trip to Arundel on March 9. Cycle 2 students will visit the Biodome and Planetarium on March 24.
- Student registrations are ongoing. Further updates will be provided at the next meeting.
- A special thank you to our PPO for organizing a truly memorable Teacher and Staff Appreciation Week.

9.3. Teachers: A special shout-out to our basketball team for their win against Morin Heights.

9.4. Parent Committee Delegate: Mr. Adriano Occhialini is absent.

9.5. Daycare:

- This month, the daycare held an Olympic-themed Pedagogical Day. Students participated in an opening ceremony in the gym, enjoyed competitive outdoor games, and received chocolate medals to celebrate their participation.
- February was filled with kindness and appreciation, as educators shared cards and treats with students. Many creative crafts were completed throughout the month. Students also engaged in hands-on activities such as crystal making (Science) and baking (Home Economics), along with various other enriching activities.
- The theme for the month of March will be “Green.” This theme was selected to reflect several upcoming celebrations and seasonal events, including Saint Patrick’s Day and the arrival of spring.

9.6. PPO: It was noted that Staff Appreciation Week was a busy and successful week. The PPO organized several initiatives to recognize and thank staff for their hard work and dedication.



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- A photo booth was set up for staff to enjoy, and appreciation gifts were prepared, including gift pouches and pens. Gift cards were also distributed. Throughout the week, staff were treated on different days: candy was provided one day, donuts on another day, one morning breakfast was organized, and a staff lunch featuring donated homemade food was held on Friday.
- The May 22 Carnival is currently being planned, and preparations are underway. Further details will be shared as planning progresses.
- The clothing sale was also discussed. It was noted that the sale was not very successful, with only 25 pieces ordered. The committee may review future approaches to improve participation in upcoming sales.

10. Questions/ Comments Period:

Miss Kathleen Deckert asked whether there is a school-wide communication platform used by all teachers (such as ClassDojo or Google Classroom).

It was shared that ClassDojo is no longer used due to safety concerns. At this time, there is no single platform used school wide. Teachers currently choose the communication method that works best for them, which may include Mosaik, email, or other classroom communication tools.

11. Fundraisers and Activities:

11.1. Used Book Sale- I love to Read Week

The school will host a used book sale during I Love to Read Week, using books donated by members of the school community. All funds raised will support the grade 6 Graduation Committee.

G.B. 2-18-2026-05: Motion to approve the Used Book Sale, made by Annie Audet and seconded by Amy Beauchamp.

All in Favour

Carried UNANIMOUSLY

11.2. Grade 6 Quebec City Field Trip Fundraising: Grade six teachers will organize a gift card fundraiser. Gift cards will be donated and raffled, with funds raised helping to offset the cost of the graduation trip

G.B. 2-18-2026-06: Motion to approve a grade 6 field trip consisting of donated gift cards, made by Carrie-Ann Novinsky and seconded by Claudia Golla.

All in Favour

Carried UNANIMOUSLY



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12. Field Trips:

12.1. Musée des Enfants: Two K4 classes will be attending the Musée des Enfants on March 30. The cost is \$20.00 per student.

G.B. 2-18-2026-07: Motion to approve the Musée des Enfants field trip, made by Amy Beauchamp and seconded by Claudia Golla.

All in favour

Motion CARRIED

12.2. Chateau Ramezay: Grade 4 students will be visiting Chateau Ramezay on May 1. The cost is \$15.00 per student, and a credit of \$500.00 will be applied towards the overall cost of the trip. The outing supports the objectives of the GHC program by providing students with a meaningful historical and cultural learning experience.

G.B. 2-18-2026-08: Motion to approve the Grade 4 field trip with transportation, made by Amy Beauchamp and seconded by Claudia Golla.

All in favour

Motion CARRIED

12.3. Voiles en Voiles-Old Port: Grade 6 Leadership students will participate in an outing to Voiles en Voiles in the Old Port on May 15 (Ped Day). Students will be travelling by metro to and from the venue. As the park is owned by a member of our school community, admission for students will be free of charge.

G.B. 2-18-2026-09: Motion to approve the Grade 6 field trip, with students travelling by Metro, made by Annie Audet and seconded by Amy Beauchamp.

All in favour

Motion CARRIED

13. Rentals: No rentals

14. Next Meeting: April 29, 2026

15. Adjournment:

G.B. 2-18-2026-10: Motion to adjourn the meeting of February 18, 2026, made at 6:45 pm by Claudia Golla and seconded by Annie Audet.

All in Favour

Carried UNANIMOUSLY