PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL
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Minutes of the Governing Board meeting held on Tuesday, October 27, 2026, at 6:00pm at school.

Present: Melissa Rioux (Principal), Sandra Colletti (Vice-Principal), Claudia Golla (Support Staff), Edith Bernard-Viens (Chair), Gabriel Hébert-Rouillier (Parent), Farha Goma (Parent), Melissa Iannacci (Parent), Amanda Ellinor (Teacher), Annie Audet (Teacher), Kathleen Deckert (Parent), Carrie-Ann Novinsky (Teacher), Amanda Freitas Pereira (Teacher), Sonia Pacheco (Daycare)

Absent: Fanny Denis (Parent)
Adriano Occhialini (Parent)

1. **Welcome/Verification of Quorum:** Quorum was confirmed, and the meeting started at 6:00 pm.

2. **Additions to/Adoption of Agenda**: No additions were made to the agenda.

G.B. 10-27-2026-01: Motion to approve the agenda was made by Annie Audet and seconded by Sonia Pacheco.

All in favour — Motion **CARRIES**

3. **Recognition of Visitors:** The Governing Board welcomed Sandra Tomb from Creative Explorers, who introduced the proposed after-school visual arts program for students in Grades 4–6.

4. **Land of Acknowledgement:** A Land Acknowledgment was read by Edith Bernard-Viens.

5. **Approval of Minutes:**

5.1.: October 13, 2026 (Zoom): The minutes were reviewed and amended to include Amanda Freitas Pereira as present at the meeting.

G.B. 10-27-2026-02: Motion to approve the minutes from October 13th, made by Gabriel Hébert-Roullier and seconded by Annie Audet.

9 in Favour — Motion **CARRIES**
3 Abstentions

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5.2.: September 14, 2026: The minutes were reviewed and amended to indicate that Amanda Freitas Pereira was absent from the meeting.

G.B. 10-27-2026-03: Motion to approve the minutes from September 14, made by Kathleen Deckert and seconded by Amanda Ellinor.

All in favour Motion **CARRIES**

6. New Business:

6.1.: School Schedule: The Governing Board discussed the possibility of returning to a single school schedule for the 2027–2028 school year. It was explained that two separate schedules had originally been implemented to address challenges associated with higher enrolment, which was approximately 450 students at the time. Current enrolment is 392 students, with an anticipated increase to approximately 400.
With the proposed improvements, it is believed that the school could successfully return to one schedule, as was previously in place. This change would offer several benefits, including improved yard organization and supervision, easier staff scheduling, and additional services within the classroom. The savings generated could also allow for increased classroom support, particularly for students with special needs.
Further additions and improvements to the schoolyard are also anticipated. Overall, returning to one schedule would help improve school organization and allow for more resources and services to be directed toward students. School start and dismissal times are expected to remain unchanged, as they are dependent on existing bus schedules.

G.B. 10-27-2026-04: Motion to approve returning to one schedule, made by Claudia Golla and seconded by Sonia Pacheco.

All in favour Motion **CARRIES**

7. Business Arising:

7.1. **GB Internal Rules:** The Governing Board reviewed the Internal Rules and Procedures. The paragraph concerning electronic votes was removed, and the revised document was presented for approval.

G.B.10-27-2026-05: Motion to approve the Internal Rules and Procedures with the paragraph concerning electronic votes removed, made by Gabriel Hébert-Roullier and seconded by Melissa Iannacci.

All in Favour **Motion CARRIED**

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8. Reports:

8.1: Chairperson: Nothing to report

8.2.: Principal: September – October 2026

September and October certainly flew by! It has been a busy and exciting start to the school year, filled with many wonderful activities and events.

Truth and Reconciliation – September 30
I would like to extend a heartfelt thank you to Ms. Sioui, Ms. Scouten, and Mr. Beauregard for organizing a beautiful Truth and Reconciliation Assembly on September 30. Our school choir also impressed everyone with a lovely performance.
A special thank you to Ms. Scouten, Mr. Beauregard, Ms. Wellburn, and Ms. Shannon for decorating the hallways and creating a meaningful atmosphere throughout the school to make this week even more special for our students.

Terry Fox Run – October 8
Another special thank you to Mr. Jason and Mr. Sebastien for organizing another successful Terry Fox Run on October 8. Thanks to everyone's generosity and support, we raised an impressive **$3,415**. Thank you to all who contributed!

Grade 6 Field Trip – October 22
Our Grade 6 students enjoyed a wonderful and memorable field trip to GPS Aventure on October 22.

Halloween Festivities – October 30
A special thank you to our Grade 6 students and teachers for organizing such amazing games and activities for the school community. We are also looking forward to seeing all the creative and outstanding pumpkin projects!

Thanks to our PPO, all students and staff were treated to a delicious and healthy snack on October 30. The Pumpkin Contest winners were also announced before lunch.

Remembrance Day – November 11
We are currently planning a meaningful Remembrance Day ceremony, which will take place on November 11 at 9:30 a.m. Members of the Governing Board are warmly invited to attend.
Thank you to Ms. Colletti and Ms. Shannon for organizing this special assembly, which will include guest speakers and student performances.

Upcoming School Events and Reminders

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- **Basketball:** Our basketball games are beginning this month. Dates will be included in the November calendar, which will be distributed to families this week.
- **Grade 6 Graduation Committee:** The committee will meet on November 4.
- **End of Term 1:** The first term ends on November 6.
- **Parent-Teacher Conferences:** Teachers will send invitations to parents by November 12 for conferences taking place on November 19. Families invited to attend will receive an email and a memo from their child's teacher.
- **School Photos:** Picture Days were very well organized, and students enjoyed the creative photo sessions. Galleries from La Récré Photographie will be available on November 12.
- **PETES Holiday Market:** Our next major PPO event is the PETES Holiday Market on November 29. Mark your calendars! This is an event you won't want to miss.

Student Safety and Well-Being
On October 15, Agent Durocher presented a workshop on bullying to our Grade 5 students. On October 27, our Grade 6 students participated in a workshop on Internet safety, also led by Agent Durocher. Agent Durocher will be assisting us with a lockdown practice at the beginning of December. We also successfully completed a fire drill in September.
Our Student of the Month assemblies continue to take place each month. The themes of **Respect and Perseverance** were highlighted throughout September and October.
Thank you to our staff, students, families, and PPO for their continued involvement and support in making PETES such a wonderful school community.

8.3.: Teacher: Nothing to report

8.4.: Parent Committee Delegate:

Mr. Occhialini provided an update on the following topics discussed at the recent meeting:

1. Security Cameras in Elementary Schools
    - An update was provided regarding the installation of security cameras in elementary schools.
    - The Parents' Committee discussed security measures and the importance of ensuring student safety.
    - Further information was requested regarding any potential implications for individual schools.
2. Governing Board Training
    - Upcoming Governing Board training was discussed, with training scheduled for the following week.
3. Programs and French Instruction
    - The committee discussed programming and opportunities to increase French instruction at the school level.
    - Further information was requested regarding potential program changes.
4. School Board Finances and Recovery Plan

- An overview of the school board's financial situation and recovery plan was presented.
- Budget constraints and financial challenges were discussed.
- The 2026–2027 budget was adopted on a balanced basis.
- The recovery plan will be monitored, with regular feedback and updates provided.
- Concerns regarding the impact of budget reductions on schools and services were raised.

5. Enrolment (Preliminary – October 14)
   - Preliminary enrolment figures and projections were discussed.
   - Updates regarding enrolment trends and their potential impact on schools were shared.
6. Proposed 360 School in Laval
   - A proposed new school project in Laval was discussed.
   - The project and its potential impact on enrolment and surrounding schools were reviewed.
7. Special Needs
   - Concerns regarding support and resources for students with special needs were discussed.
   - The importance of maintaining appropriate services and support for students was highlighted.
8. Additional School Board Updates
   - Further updates regarding school board initiatives and ongoing projects were shared.
9. PE Initiatives and Partnerships
   - Updates regarding current initiatives and partnerships were presented.
10. Upcoming Dates
    - Upcoming school board and Parents' Committee events and meetings were reviewed.

8.5.: Daycare:

Our daycare program has been busy with several Ped Days this year. The Halloween-themed Ped Day was a great success! The children enjoyed trick-or-treating and participating in lots of fun activities.
Our next Ped Day, taking place in November, will have a Christmas Morning theme. It promises to be a special day filled with warmth, love, and comfort.
We encourage everyone to look at the daycare entrance to see some of the wonderful things the children have been working on!
Daycare continues to be a busy and engaging environment. We keep the children learning, growing, and developing through play, crafts, food activities, games, and, most importantly, lots of fun!

8.6.: PPO

Christmas Market
The PPO discussed preparations for the upcoming Christmas Market, scheduled for November 29, from 11:00 a.m. to 4:00 p.m.

- Location and Setup: Both gymnasiums will be used for the event. The layout was discussed.
- Donations: Donations are welcome from anyone interested in contributing.
- Raffle Prizes: Preparations for raffle prizes are progressing well.

- Maple: A contribution of $2,000 was noted.
- Chapman's Ice Cream: The twice-monthly lunchtime ice cream sales have been very successful, generating approximately $500 in revenue. Special treats were also discussed.
- Vendors: The PPO discussed offering a greater variety of vendors and a wider selection of products.

9. Question Period: None

10. Fundraisers and Activities

10.1. Grade 6 Graduation Committee:
The proposed Grade 6 graduation fundraising plan was presented. An annual PPO budget of $5,000 is allocated to support yearbooks, field trips and graduation activities.
Proposed fundraising activities include a Cycle 3 Holiday Dance ($5 admission) in early December, a Spring Dance ($5 admission) in April, a Pizza-Thon at Boston Pizza, Hat Day, Jersey Day, Freeze Day, Chapman's sales and an end-of-year dance in the gym.
The PPO will work collaboratively with the Grade 6 Graduation Committee to further develop the fundraising plan, budget and allocation of funds. A committee meeting was scheduled for November 4 to discuss these details.
The Governing Board emphasized the importance of ensuring that no student is excluded from activities due to their family's financial circumstances. Grants and discretionary financial support will be made available when necessary.

G.B. 10-27-2026-06: Motion to support the Grade 6 Graduation Committee was made by Carrie-Ann Novinsky and seconded by Amanda Freitas Pereira.

All in Favour — Carried **UNANIMOUSLY**

10.2. PETES Leaders Holiday Food Drive:
The school leaders will be organizing a Holiday Food Drive in support of Moisson Laurentides. The initiative aims to encourage generosity and community involvement during the holiday season. Each grade level has been assigned specific non-perishable items to collect. Donations will be accepted until Friday, December 11, 2026.

-Pre-Kindergarten and Kindergarten: Toiletries
-Cycle 1 (Grades 1 and 2): Snacks, granola bars, cereal boxes, oatmeal and crackers
-Cycle 2 (Grades 3 and 4): Pasta, rice, cake mix, pancake mix and cookies
-Cycle 3 (Grades 5 and 6): Canned goods, including fruit, vegetables, tuna and canned meat.

Monetary donations and gift cards will also be accepted and can be submitted to the school office, attention Ms. Claudia.

The school community is encouraged to participate and support this initiative.

G.B. 10-27-2026-07: Motion to support the PETES Leaders Holiday Food Drive initiative was made by Claudia Golla and seconded by Kathleen Deckert.

All in Favour Motion **CARRIES**

10.3. Sandra Tomb: Creative Explorers Art Workshops:

Sandra Tomb, a professional artist and art instructor, presented a proposal for **Creative Explorers**, an eight-week after-school visual arts program for students in Grades 4, 5 and 6.
The program will give students the opportunity to explore their creativity and develop artistic skills using oil pastels and acrylic paints. Students will learn techniques such as colour blending, shading, composition and painting while creating their own original artwork.
The cost of the program is $375 per student for all eight sessions, including taxes and materials.
At the conclusion of the program, a small art exhibition will be organized to showcase students' work and celebrate their achievements with their families.
Sandra requested Governing Board approval to offer Creative Explorers as an after-school program.

G.B. 10-27-2026-08: Motion to approve Sandra Tomb's proposal to offer the eight-week Creative Explorers visual arts after-school program for students in Grades 4, 5 and 6, at a cost of $375 per student, made by Claudia Golla and seconded by Gabriel Hébert-Roullier.

All in Favour Motion **CARRIES**

11. Field Trips

11.1. Nid D'Otriche: Grade 1

A Grade 1 day trip to Nid d'Autriche is planned for June 9, 2027. The bus cost was reported as $523.53, with an entrance fee of $18.34 per student. Families will be charged $15 per student, and the school will cover the remaining cost.

G.B.10-27-2026-09: Motion to approve the Grade 1 trip to Nid d'Autriche for June 9, 2027, with a student fee of $15, made by Claudia Golla and seconded by Kathleen Deckert.

All in Favour Motion **CARRIES**

11.2. Mont Avila- Grade 1 to 6 Field Trip:

A whole-school sliding day at Mont Avila was presented. Families will be charged $25 per student, with the school and available grants covering the remaining expenses. Miss Rioux emphasized the importance of ensuring that no student is excluded from activities due to their family's financial circumstances. Grants and discretionary financial support will be made available when necessary.

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G.B.10-27-2026-10: Motion to approve the whole-school sliding trip to Mont Avila with a student fee of $25, made by Annie Audet and seconded by Sonia Pacheco.

All in Favour Motion **CARRIES**

11.3. Pointe-à-Callière:

A Grade 3 trip to Pointe-à-Callière is planned for May 12, 2027. The combined transportation and entrance costs were reviewed. Families will be charged $20 per student, with the school covering the remaining amount.

G.B.10-27-2026-11: Motion to approve the Grade 3 trip to Pointe-à-Callière for May 12, 2027, with a student fee of $20, made by Amanda Freitas Pereira and seconded by Carrie-Ann Novinsky.

All in Favour Motion **CARRIES**

11.4. Intermiel K5:

A K5 field trip to Intermiel was discussed for May 13. The bus cost was estimated at $500, with an additional cost of $1,182 noted. The proposed student contribution was $15 per student.

G.B.10-27-2026-12: Motion to approve the K5 Field trip to Intermiel for May 13, 2027, with a student fee of $15, made by Claudia Golla and seconded by Melissa Iannacci.

All in Favour Motion **CARRIES**

11.5. Domaine Vert K5:

A K5 field trip to Domaine Vert was discussed for June 18. The bus cost was estimated at $413, with a proposed student contribution of $20 per student.

G.B.10-27-2026-13: Motion to approve the K5 Field trip to Domaine Vert for June 18, 2027, with a student fee of $20, made Amanda Ellinor and seconded by Annie Audet.

All in Favour Motion **CARRIES**

11.6. Domaine Vert (Grade 2):

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A Grade 2 field trip to Domaine Vert was discussed for June 10, 2027, with a proposed student contribution of $20 per student.

G.B.10-27-2026-14: Motion to approve the Grade 2 Field trip to Domaine Vert for June 10, 2027, with a student fee of $20, made Annie Audet and seconded by Claudia Golla.

All in Favour Motion **CARRIES**

12. Rentals

12.1. Camp Academie:

The Governing Board reviewed the renewal of the Camp Academy summer rental contract at a proposed rate of $14,026.95. Camp Academy uses the school gyms, kitchen, daycare room, and exterior spaces. The previous summer was reported to have gone well, and Camp Academy is responsible for cleaning and incidental damage. The arrangement also provides programming for pre-K and younger campers.

G.B.10-27-2026-15: Motion to renew the Camp Academy summer rental contract for $14,026.95, made by Claudia Golla and seconded by Amanda Ellinor.

All in Favour Motion **CARRIES**

13. Next Meeting

13.1. November 24, 2026

14. Adjournment:

G.B. 10-27-2026-16: Motion to adjourn the meeting of October 27, 2026, made at 7:20 pm by Annie Audet and seconded by Gabriel Hébert-Roullier.

All in Favour Motion **CARRIES**